Steps: Create an RLO → Publication

Assign:
- Author and co-author names
- RLO title
- Title image (optional)
- Learning objective
- Abstract
- Ranking (1: Basic/simple to 5: Complex/advanced learning material)
- Target audience
- Keywords
- Acknowledgement
- References
Knowledge / instruction component:
Provide a clear explanation of the theory behind the subject being covered; knowledge that is encapsulated in the learning unit

Upload learning material:
• Text, graphics, video, audio, and animations
• Accepted formats: txt, doc, ppt, pptx, jpg, png, gif, flv, mp3, swf; Adobe Presenter (zip); Articulate (zip)
Add assessment questions and answers:
Interactive questions that test learners knowledge on specific learning topic presented in an RLO.

Question types:
• True/false
• Single correct answer
• Multiple correct answers
Steps: Create an RLO → Publication

1. Submit RLO for peer-review

2. RLO in review (RLO only accessible to Editor)

3. EcoLearnIT Editor assigns reviewers

4. EcoLearnIT Editor makes decision (based on reviewer’s comments)

5. RLO returned to author(s) for revisions (white paper status – RLO is now viewable to EcoLearnIT users; author(s) revise/update RLO)

6. RLO published (passed peer-review; viewable to EcoLearnIT users)

7. Resubmit RLO

RLO Information → Knowledge/Instruction → RLO Assessment → Submission

[Color codes indicate the status of RLO]